

## **PROJECT ARCHITECT | PROJECT MANAGER**

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Architectural registration | licensure in at least one jurisdiction preferred, but not required
- 5 years' architectural experience in K-12, higher ed, medical, and public buildings
- Experience taking a project through all phases, from schematic design through construction administration
- Proficiency in Revit, Rhino, Sketchup and Adobe Creative Suite
- Organizational and time management skills to manage several projects simultaneously, prioritize and be self-directed
- Management of a support team of Designers and Project Coordinators to ensure quality of drawings and schedule adherence
- Construction administration experience including RFI responses, review of submittals and coordination of on-site construction administration with project information management software
- Coordination and management of all consultants

Located in Downtown Henderson, NV, TSK Architects promotes an open and collaborative culture, focused on the dynamic professional development of our team members. Our commitment to public agencies and community members is at the core of our practice. Salaries are commensurate with education and experience, and a comprehensive benefits package is provided (relocation needs may be considered). Please email your resume, including references, and work samples to [lasvegas@tska.com](mailto:lasvegas@tska.com) .

Website: [www.tska.com](http://www.tska.com)